

## Application Process

- **Complete application**
- **A Birth Certificate and Baptismal** record must be presented at the time of registration, if the child was not baptized in St. Martin Parish.
- **Proof of Residence** is required for those who reside in the Cincinnati Public School district (i.e. a copy of a current utility bill).
- **Academics:** Provide the current report card and the last two final report cards from the past two years
- **Medical Records:** before a child may attend any school in the State of Ohio he/she must meet the following vaccination requirements:
  - Four or more doses of DPT
  - One rubella vaccine
  - Four or more doses of Polio vaccine
  - One measles vaccine
  - The second MMR (Record of these vaccines must be submitted to St. Martin School before the child will be admitted to class)

Children who enter St. Martin School in grades 1-8 must show evidence that they qualified under the guidelines established by the Ohio State Department of Education and the Archdiocese of Cincinnati. St. Martin reserves the right to refuse admission to any child who has been expelled from any other school. All admissions are on a probationary basis.